N.C. MEDICAL COLLEGE & HOSPITAL

(A Unit of Shanti Devi Charitable Trust Regd.)
Panipat-Rohtak Road, Israna, Panipat-132107 (Haryana)
Tel : 0180-3012000, 2579081, Fax : 0180-2579061
E-mail : ncmedicalcollege.panipat@gmail.com Website : www.ncmedicalcollege.com
(Affiliated by Pt. B.D Sharma University of Health Sciences, Rohtak)

Ref.No.NCMCH/2026/Principal/2155 Dated :27.10.2026

RE- CONSTITUTION OF MENTOR MENTEE COMMITTEE

1. In Continuation of Principal office letter No. NCMCH/2024/Principal/2071 dated 29.08.2024

2. The Mentor Mentee Committee of NC Medidcal College & Hospital is hereby re- constituted as follows-

SN	Name & Department	Designation
1	Dr Kamaljit Singh, Professor & HOD, Community Medicine	Chairperson
2	Dr Nivedita Pandey, Professor & HOD, Anatomy	Phase I Coordinator
3	Dr Isha Gupta, Professor & HOD, Pathology	Phase II Coordinator
4	Dr Pawan Mittal, Associate Professor, Forensic Medicine	Phase III Coordinator & Member Secretary
5	Dr Rajpal Verma, Professor & HOD, General Medicine	Phase III Part 2 Coordinator (Medicine & allied)
6	Dr Devendra Arora, Professor & HOD, Obs & Gynae	Phase III Part 2 Coordinator (Surgery & allied)

Coordination and functioning:

1. The Principal and the MEU Coordinator shall be ex-officio members of the Committee.

2. The Mentor–Mentee Committee shall function in close coordination with the Medical Education Unit (MEU) to ensure alignment with the institution's academic and student-support objectives.

3. The MEU Coordinator shall provide academic guidance and facilitate coordination, periodic review and monitoring of the Committee's activities, in consultation with the Chairperson and the concerned Phase Coordinators.

4. The Committee shall prepare and periodically review its activity plan. Meeting minutes, action points and progress reports shall be shared with the MEU for coordination, documentation and follow-up.

5. The Chairperson shall continue to provide leadership to the Committee, and the designated Phase Coordinators/Member Secretaries shall continue to discharge their respective responsibilities as assigned.

Principal

Dr. Brij Kishore Gupta
MBBS, MS (Ophthalmology)
Principal
N.C.Medical College & Hospital
Israna, Panipat-132107

Copy to:

1. Hon'ble Chairman – for information, please
2. Director & Adviser
3. Dean Academic
4. MEU Coordinator
5. All concerned members